

Forest Lawn Scout Reservation Camps Seasonal Employment Application

Forest Lawn Scout Reservation summer and winter camps at Lake Arrowhead in the San Bernardino Mountains are operated by the Los Angeles Area Council, Boy Scouts of America.

Opportunities to serve Scouting as a member of the Los Angeles Area Council Camps Staff are available to outstanding applicants. Competition for employment is keen; the jobs demanding; the experience exhilarating. Applicants are considered for positions without regard to race, color, religion, sex, national origin, age (if 18 or over), marital status, veteran status, or the presence of a health problem or handicap that is unrelated to your ability to perform the jobs requested.

- The preferred minimum age requirement is 15, although volunteer Counselors in Training (CIT) may be age 14. Boy Scouts of America standards require that applicants be a minimum of age 18 or 21 for some positions (see details on page 4 of this application).
- Staff members are employed from approximately the third Sunday in June until the end of August for the summer season, and January thru March during the winter season. The length of employment varies with the job assignment.
- Applicants must be registered members of the Boy Scouts of America, or agree to become registered before employment begins.
- Staff members must practice the principles of the Scout Oath (Scout Promise) and Scout Law as a way of life, including the Declaration of Religious Principle.
- Staff members are expected to set an example of excellence in Scouting, which includes proper wearing of the Scout uniform.
- Salary is based on position responsibility with consideration given to the individual's experience.
- Review the list of jobs in the various camps on page 4 and indicate three (3) preferences on the application on page 2. A brief resume of your experience for each of your choices is requested.
- Some positions require some vehicle driving. Applicants for those positions must supply a current driving record from the state of license to qualify for such a position.

How to apply:

- References are important. Please have one of your references write a letter of recommendation for you or use the enclosed Camp Staff Reference Form. This letter should be mailed or faxed to the address below about the same time as your application.
- USCIS Form I-9, Employment Eligibility Verification, is required for all applicants, except volunteers. Please complete Page 2 of USCIS Form I-9 and submit it together with the required photocopy of two forms of identification (i.e. Driver's License or Student ID card, and Social Security Card) as specified in the instructions of Form I-9.
- Mail your application early. Opportunities for employment are better for those who apply prior to January 1st each year. The Los Angeles Area Council Camping Department will notify you when a decision is reached.

Please submit pages 2, 3, and 4 of this application together with your completed USCIS Form I-9 (page 2), and copies of your required identity documentation as specified in USCIS Form I-9.

Please submit your application to: Los Angeles Area Council, BSA
Attn: Camping Department
2333 Scout Way
P.O. Box 26910
Los Angeles, CA 90026-0210

Voice: (213) 413-4400 ext. 344 • Fax: (213) 413-7954

Forest Lawn Scout Reservation Camps Seasonal Employment Application

Please Type or Print Clearly

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Home Phone: _____ Email: _____

Date of Birth

Social Security Number

Driver's License Number

State of Issue

Name and Phone Number of Person to Contact in Event of Emergency

Have you ever been convicted of a felony? ____ Yes ____ No

Do you have any physical disability which might interfere with the performance of any job for which you are applying?
____ Yes ____ No

If Yes explain: _____

Positions you want to apply for from the list on page 4 of this application:

First Choice: _____

Second Choice: _____

Third Choice: _____

NOTE: If any of your choices involve driving a BSA vehicle, you must submit a current driving record at your expense.

Dates available for employment (be specific): From: _____ To: _____

I would like to serve on camp staff because: _____

Youth Organization Experience

Are you currently registered as a member of Boy Scouts of America? ____ Yes ____ No

If Yes, which: Unit No. _____ Council & District: _____

Number of years in Scouting as a youth: _____, and years in Scouting as an adult leader: _____

Office held: _____

Achievements: _____

If you have served on a campstaff, when and where? _____

Describe your leadership experience: _____

Describe any special training completed: _____

Current certifications: ____ First Aid ____ CPR ____ Lifeguard ____ Firearms _____

Other certification, please specify

Forest Lawn Scout Reservation Camps

Seasonal Employment Application

Educational Background:

School Name and Location Years Attended Major Degree

High School: _____

College: _____

Other: _____

Scholastic Honors: _____ Offices held: _____

Sports: _____ Activities: _____

Final GPA or Rank in Class: _____ Class size: _____

Employment History:

Name of Present or most recent employer: _____

Address: _____

From: _____ To: _____ Job Title: _____

Supervisor's Name: _____ May we contact? Yes No

Descriptions of Duties (indicate significant responsibilities, accomplishments, & contributions): _____

Reason for Leaving: _____

Have you ever been discharged or asked to resign from any job? Yes No

If Yes, why? _____

References:

Give the name, addresses, and phone number of three persons (not relatives) who have knowledge of your character, experience and ability (i.e. Teachers, Religious Leader, Scout Leaders, etc.).

Name Street Address, City, Zip Telephone

1) _____

2) _____

3) _____

I hereby make application for seasonal employment, and in accordance with the principles of the organization, I subscribe to the Scout Oath (Scout Promise), Scout Law, and Declaration of Religious Principle. I agree to be loyal to, and cooperate fully with all BSA policies, program, and management, including those described in this application. If selected, I agree to submit a completed Health and Medical Record (BSA Form 34412). I understand that a personal interview may be required before employment will be granted. I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision. I authorize all my previous employers, schools, and all other references to furnish the information requested. I hereby declare that the information provided by me in this application for employment is accurate and complete to the best of my knowledge. I understand that any falsification or misrepresentation in this application is cause for discharge.

Applicant's Signature: _____ Date: _____

Parent's signature if applicant is under 18: _____ Date: _____

Forest Lawn Scout Reservation Camps

Experience and Qualifications

Instructions: •

Select three (3) positions from the following as your requests for employment and enter them in order of your preference on page two of this application.

••• Use this page to give us a better understanding of your interests, experience and instructional abilities.

Check any job, program or skill you have experienced, or that you feel qualified to instruct or perform.

NOTE: Please check only those jobs for which you will meet the minimum age requirement that is indicated in parenthesis.

Job experience and qualifications inventory (please check as may applicable)

Program

- Camp Director (21)
- Adventure Camp Dir. (21)
- Outpost Director (21)
- Outpost Specialist (18)
- C.O.P.E. Director (21)
- C.O.P.E. Instructor (18)
- Climbing Instructor (18)
- Nature Director (18)
- Nature Counselor (15)
- Scoutcraft Director (18)
- Scoutcraft Counselor (15)
- Handicraft Counselor (15)
- Archery Director (18)
- Archery Counselor (15)
- Firearms Director (21)
- Firearms Counselor (18)
- Horse Wrangler (15)

Aquatics

- Aquatics Director (21)
- Lake Front Director (18)
- Pool Director (18)
- Instructor/Lifeguard (15)

Business Services

- Business Manager (21)
- Commissary Director (21)
- Senior Warehouseman (18)
- Warehouseman (15)
- Trading Post Clerk (15)

Support Leadership

- Camp Commissioner (18)
- Cub Commissioner (18)
- Camp Cubmaster (21)
- Camp Scoutmaster (21)

Service (Ranger) Crew

- Sr. Assistant Ranger (21)
- Assistant Ranger (21)
- Ranger Crew (15)

Miscellaneous

- Office Clerk (21)
- Doctor's Assistant (21)
- Driver (21)
- Quartermaster/Driver (21)
- Chaplain (21)

Volunteer Position

- Counselor in Training (14)

Other capabilities (not positions) you feel qualified to instruct, lead, or perform:

- Acting
- Archery
- Astronomy (star study)
- Backpacking
- Canoeing
- Campfire Leadership
- Compass
- Computer Skills
- Conservation
- Cooking
- CPR
- Environmental Science
- Fishing
- Geology
- Handicraft
- Hiking

- Indian Lore
- Knife & Axe
- Knots
- Mapping
- Nature
- Oceanography
- Pioneering
- Public Speaking
- First Aid
- Play an instrument
- Rifle and BB-Gun
- Rock Climbing
- Rappelling
- Rowing
- Shotgun
- Skits & Stories

- Song Leading
- Surfboard Sailing
- Tracking
- Typing
- Wilderness Survival
- Other (please specify):
